

END OF YEAR REVIEW

FES Trainer: _____ and FES Student: _____

Date: / /

Goal (Include ALL goals agreed in Learning Contract and Ministry Plan and Mid-year Review and Goal Setting)	End of year Assessment	Comments
	<input type="checkbox"/> Unsatisfactory <input type="checkbox"/> Good <input type="checkbox"/> Exceeded	
	<input type="checkbox"/> Unsatisfactory <input type="checkbox"/> Good <input type="checkbox"/> Exceeded	
	<input type="checkbox"/> Unsatisfactory <input type="checkbox"/> Good <input type="checkbox"/> Exceeded	
	<input type="checkbox"/> Unsatisfactory <input type="checkbox"/> Good <input type="checkbox"/> Exceeded	
	<input type="checkbox"/> Unsatisfactory <input type="checkbox"/> Good <input type="checkbox"/> Exceeded	
	<input type="checkbox"/> Unsatisfactory <input type="checkbox"/> Good <input type="checkbox"/> Exceeded	

Rate the following:

Taking initiative	Excellent	Good	Satisfactory	Poor	Unknown
Punctuality	Excellent	Good	Satisfactory	Poor	Unknown
Dress and grooming	Excellent	Good	Satisfactory	Poor	Unknown
Ability to be taught	Excellent	Good	Satisfactory	Poor	Unknown
Co-operation	Excellent	Good	Satisfactory	Poor	Unknown
Organisation	Excellent	Good	Satisfactory	Poor	Unknown
Leadership	Excellent	Good	Satisfactory	Poor	Unknown

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Comment on the student's main strength observed during the year:

Comment on the main improvements / developments observed during the year:

List any ministry competencies which you recommend should be goals for the student for next year. Provide a brief comment as to why you recommend these.

Provide details of any areas of which you are aware which require urgent action before the student is prepared for ordination, full-time ministry or congregational leadership:

Comment on the quality of relationships the student has established with members of the congregation / ministry:

Comment on the student's ability to relate well to men and women and to a range of ages. Consider if there are any groups to whom the student relates poorly.

Rate the student's relationship skills: Excellent Good Satisfactory Poor Unknown

If Satisfactory or below, briefly comment on how the student could improve his/her relationship skills.

Comment generally about the student's godliness, theological formation, giftedness and readiness for full-time ministry:

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For students in their 2nd or 3rd year of FES, please indicate which of the following skills you consider the student has mastered satisfactorily (with a tick) and any which particularly need to be addressed (with a cross).

- Preaching
- Public ministry - prayer, leadership in music, children's talks
- Crisis counseling
- Leadership of session and committee of management
- Congregation administration
- Personal evangelism
- Organising evangelistic events
- Youth ministry
- Training people in: preaching, children's ministry, evangelism (please circle)
- Developing congregational strategy
- Planning congregational life
- Conducting a funeral
- Conducting a baptism
- Conducting a wedding
- Negotiating personal and congregational conflict
- Visiting
- Follow-up and discipleship
- Leadership development
- Small group leadership
- Church discipline
- Leading a ministry team
- Congregational communication
- Advertising/public promotion/ use of media

Comment on the student's overall development and preparation for ministry:

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For students enrolled in Sermon Seminars, please complete the following:

Name of reviewer (if not the FES Trainer):

Has the student satisfactorily completed two Sermon Reviews this Semester? Yes/No

If no, why not?

Comment on the main strengths the students demonstrates in preaching:

Comment on the areas of development you have noted in the student's preaching:

Describe the key areas of preaching which require further development:

Provide suggested steps that would allow the student to address these areas:

Comments about the student's preaching.

Signed Student: _____

Sermon Reviewer (if not FES Trainer): _____

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Briefly describe the quality of relationship between the student and yourself, including any issues that may be of concern to you or the student:

Signed Student: _____ FES Trainer: _____

- We have discussed this report.
- Copy submitted to FES Co-ordinator / /
- Copy provided to FES Student / /
- Copy filed by FES Trainer / /