

## **CODE OF PRACTICE**

The PTC undertakes to abide by the following Code of Practice.

The PTC is committed to exemplifying Christian principles of conduct of the highest standard in the provision of courses of educational excellence.

The PTC undertakes to deal with each student in accordance with sound Christian principles, with a high regard to the student's welfare, and not knowingly to offer advice which will not be in the best interests of the student.

The PTC undertakes to act fairly in the admission process, selecting students on their perceived ability to study at and to benefit from the particular course for which application is made and to contribute to the life of the college.

The PTC undertakes to make its educational programs accessible to as many persons as possible, making such adjustments as are consistent with each individual student's needs and sound academic practice.

The PTC undertakes to provide the advertised courses, and to refrain from making mid-course alterations to the advertised curriculum which might be to the detriment of any student. In particular, no student, whose enrolment is continuous, will be required to undertake any subject or subjects additional to those listed in the course requirements at the outset of the student's course in order to complete the course for which he or she is enrolled.

The PTC undertakes to provide a learning environment, which is conducive to the success of students, including the provision of the advertised courses.

The PTC undertakes to assess all students' performance in accordance with the criteria normally applicable in the higher education sector, without favour or prejudice.

The PTC undertakes to conduct its professional activities with regard for the public interest.

The PTC undertakes to act at all times with integrity in its dealings with students, past and present, with its staff, with other institutions and with the general public.

The PTC undertakes not intentionally to disseminate false or misleading information, whether written, spoken or implied, which would mislead potential students or the public. It intends to abide by its Christian duty to maintain truth in advertising and all aspects of the marketing of the PTC and its courses.

The PTC undertakes to refrain from knowingly associating with any enterprise which uses improper or illegal methods in obtaining business.

The PTC undertakes not intentionally to damage the professional reputation or practice of any other reputable institution.

The PTC undertakes to contribute to the body of knowledge associated with its areas of teaching and research.

### **Australian College of Theology (ACT)**

The Australian College of Theology, (ACT) is a national Higher Education Provider and the PTC is one of their teaching sites for their awards. Where courses or examinations or other requirements of the ACT are involved, students must meet the requirements of the ACT, and any special considerations or concessions will be subject to the concurrence of the ACT.